

**MODEL EMPLOYER'S STATEMENT**

<p><b>Employer's particulars</b></p>	<p>Employer's name: Employer's address: Postcode and town: Chamber of Commerce number:</p>	<p>..... ..... ..... ..... .....</p>
<p><b>Employee's particulars</b></p>	<p>Employee's name: Employee's address: Postcode and town: Date of birth: Commencement of employment: Position:</p>	<p>..... <input type="checkbox"/> male <input type="checkbox"/> female ..... ..... ..... .....(day, month, year) .....</p>
<p><b>Type of employment contract</b></p>	<p>The employee:  Is there a trial period?  Is there any intention to terminate the employment in the near future? If so, please explain:  Director / shareholder:</p>	<p><input type="checkbox"/> is employed for an indefinite period / on a permanent basis <input type="checkbox"/> is employed for a fixed period / on a temporary basis until .....</p> <p><input type="checkbox"/> is flexibly employed as:..... (e.g. temporary agency worker, stand-in worker or on-call worker ) <input type="checkbox"/> no <input type="checkbox"/> yes If so, has the trial period expired ? <input type="checkbox"/> no <input type="checkbox"/> yes</p> <p><input type="checkbox"/> no <input type="checkbox"/> yes</p> <p><input type="checkbox"/> no <input type="checkbox"/> yes, share percentage .....%</p>
<p><b>Employment continuation statement (if applicable)</b></p>	<p>If the employee continues to perform as at present and business conditions remain the same, the fixed-term contract will be converted into a permanent employment contract when that period expires:</p>	<p><input type="checkbox"/> no <input type="checkbox"/> yes</p> <p>..... (extra signature) Name of signatory: .....</p>
<p><b>Income</b></p>	<p>1. Gross annual salary <sup>1</sup> 2. Holiday allowance <sup>2</sup> 3. 13<sup>th</sup> month salary <sup>3</sup> 4. Christmas bonus <sup>3</sup> 5. Life course <sup>3</sup> 6. Irregular hours allowance <sup>4</sup> 7. Overtime allowance <sup>4</sup> 8. Commission <sup>4</sup> 9. .... 10. ....</p>	<p>€ .....(basic salary excluding overtime etc.) € ..... € ..... € ..... € ..... € ..... € ..... € ..... € ..... € .....</p>
<p><b>Loans / attachment of wages</b></p>	<p>Have you provided the employee with a private loan?  Have the employee's wages been attached or has an assignment of those wages been imposed?</p>	<p><input type="checkbox"/> no <input type="checkbox"/> yes If so, commencement date:..... principal €..... term (months): ..... monthly repayment €..... <input type="checkbox"/> no <input type="checkbox"/> yes If so, until..... €..... per month</p>
<p><sup>1)</sup> The gross annual salary based on the usual number of working weeks in the sector. <sup>2)</sup> In the case of holiday vouchers or a time savings fund, note 100% of the value of the holiday vouchers or time savings fund. <sup>3)</sup> Unconditional income components laid down in the employment contract. <sup>4)</sup> If there is a structural allowance for irregular hours, commission and/or overtime allowance, note the amount granted over the past 12 months.</p>		
<p>The signatory declares on behalf of the employer that this form was completed truthfully.</p> <p>Name of signatory: .....</p> <p>Signed in .....on..... Signature:.....</p>		
<p>Should you wish to verify this information, please contact:</p> <p>Name:.....</p> <p>Telephone:.....</p>		